Canandaigua School District – Vacancy
10 month position – Start date December 21, 2026
Minimum starting salary $43,754 - Appointing salary may be higher based on experience.

REGISTERED PROFESSIONAL NURSE (SCHOOL)

MINIMUM QUALIFICATIONS: Graduation from a school of nursing approved by the State Education Department, from a course of study which qualifies for Registered Professional Nurse AND possession of a current license to practice, or temporary permit, as a Registered Professional Nurse in New York State.

SPECIAL NOTE: Candidates who possess a temporary permit as a Registered Professional Nurse may be appointed on a temporary basis for up to 12 months. Candidates who do not attain license and registration cannot remain in this title beyond the 12 month period.

DISTINGUISHING FEATURES OF THE CLASS: This is a professional nursing position involving responsibility for giving care to students and for performing related nursing services such as pupil health screening and notification of defects and communicable disease control requiring judgment and skills. This position differs from the certificated position of School Nurse-Teacher in that there is no responsibility for either classroom instruction or guidance involved. The work is performed under the general direction of a School Physician or School Nurse-Teacher. Supervision may be exercised over the work of clerical assistants. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Assists the School Physician in physical, visual and auditory screening examinations of students and employees;
Administers first aid and emergency treatment to students and employees;
Prepares and maintains health records for school authorities;
Assists at school immunization clinics;
Coordinates services for handicapped children;
Arranges to transport sick or injured students or employees to hospital, home, doctor's or dentist's office in case of emergency;
Inspects the school plant, playground and cafeteria and reports on general safety and sanitary conditions;
Orders, inventories and oversees the storage of first aid and related health supplies and equipment;
Consults with attendance teachers, staff members and school nurse-teachers concerning a variety of health factors related to non-attendance and communicable disease;
Coordinates health education activities for staff, children and parents;
Prepares records and reports as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:
Good knowledge of nursing principles and techniques and their relation to medical practices and skill in their application; working knowledge of materia-medica, dietetics, sanitation and personal hygiene; skill in the application of nursing techniques and practices; ability to understand and follow technical, oral and written instructions; ability to keep records and make reports; ability to get along well with students, teachers, parents, and others; ability to carry out successfully the measures prescribed; ability to plan and supervise the work of sub-professional and non-technical personnel, good observation; mental alertness; firmness; initiative; cheerfulness; patience; emotional stability; sympathetic attitude toward the sick, good moral character; physical condition commensurate with the demands of the position.

APPROVED: August 14, 1981
REVISED: 11/2/2018
CIVIL SERVICE CLASSIFICATION: NON-COMPETITIVE
(Geneva City School District accepted Ontario County job description November 2, 2018.)