THE HELP PROGRAM

HIRING EMERGENCY LIMITED PLACEMENT

ONTARIO COUNTY COURT HOUSE

This temporary program allows for a waiver of Civil Service Examinations for certain titles, in an effort to get qualified candidates quickly into vacant positions.

CONTACT

ONTARIO COUNTY HUMAN RESOUCES FOR MORE INFORMATION

📞 *(585) 396-4465*

WE'RE HIRING:

SUPERVISING SOCIAL WORKER

ONTARIO COUNTY MENTAL HEALTH SERVICES

Starting 2026 Salary: $95,180/ yr.

QUALIFICATIONS: County Values: All employees of Ontario County are expected to uphold and exhibit the County's shared values and behaviors to achieve the County's Vision and Mission.

MINIMUM QUALIFICATIONS: Three (3) years of full-time paid, or its part-time equivalent, post-graduate social work experience in a community mental health program PLUS current licensure as a Licensed Clinical Social Worker.

DISTINGUISHING FEATURES OF THE CLASS: This is professional and administrative work involving responsibility for administering and supervising the social work and mental health services of a community mental health program and clinic. The work includes wide responsibility for independent action and programming and involves the oversite and instruction of subordinate social workers. Does related work as required.

EMPLOYEES HIRED UNDER THE HELP PROGRAM:

- *Must meet the minimum qualifications of the position for which they are applying and any other conditions of employment.*
- *Will be eligible for permanent appointment after completing a one-year probationary period and will be granted non-competitive status after successful completion of the probationary period.*

WE OFFER:

- *Excellent benefits and tuition assistance programs.*
- *Paid holidays. New employees start with five additional vacation days.*
- *Regular raises.*
- *Some positions offer remote work opportunities and work hour flexibility.*

www.ontariocountyny.gov

APPLY TODAY!

Ontario County
NEW YORK

SUPERVISING SOCIAL WORKER (COMMUNITY MENTAL HEALTH)

DISTINGUISHING FEATURES OF THE CLASS: This is professional and administrative work involving responsibility for administering and supervising the social work and mental health services of a community mental health program and clinic. The work includes wide responsibility for independent action and programming and involves the oversite and instruction of subordinate social workers. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Participates in the intake and screening of new patients (making an evaluation in all areas medical);
Participates as a clinic team member, providing mental health, social work, or psychological expertise, to assist in assessing and diagnosing patients and planning for their treatment;
Participates as a clinic team member in conferences designed for diagnosis of the mental health treatment of patients;
Participates in informational and educational community activities to further community knowledge and the prevention of mental health disorders;
Participates in team visits in clinic, patients' homes, and school-based settings;
Works with other professionals and paraprofessionals in exploring the community to find individuals who need treatment but are unable or unwilling to seek treatment;
Participates in long range planning toward the development of better mental health programs;
Participates in campaigns to stimulate interest in the prevention and detection of mental illness including storefront collaboration with other social services, schools, home visiting, family programs, aftercare and referral systems in participation with other professionals and paraprofessionals;
Refers cases to other agencies and coordinates various activities and treatment programs with other governmental and non-governmental social agencies;
May direct in-service training of other professionals and paraprofessionals, relating to the contributions that mental health care can give to an interdisciplinary treatment team.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:
Comprehensive knowledge of the principles, methods, procedures and practices of psychiatric social work and mental health services, of the functioning of community mental health facilities and the scope of services rendered, and of community resources and how to use them effectively; good knowledge of the practice of the treatments of substance abuse/dependence disorders; knowledge of crisis intervention techniques; ability to provide effective face-to-face therapy; ability to work effectively with others; ability to organize, direct and coordinate mental health services in a psychiatric clinic, school or home setting; ability to prepare technical and informational data for administrative use; ability to analyze and evaluate reports prepared by staff; ability to learn and use a variety of computer software programs and peripheral equipment; ability to plan and supervise the work of the social work and mental health staff; ability to organize and operate a training program for new social workers, mental health professionals, and students in social work mental health field; sound judgment; tact; courtesy; mental and physical condition commensurate with the demands of the position.

QUALIFICATIONS:
County Values: All employees of Ontario County are expected to uphold and exhibit the County's shared values and behaviors to achieve the County's Vision and Mission.

SUPERVISING SOCIAL WORKER (COMMUNITY MENTAL HEALTH)

OPEN-COMPETITIVE MINIMUM QUALIFICATIONS: Three (3) years of full-time paid, or its part-time equivalent, post-graduate social work experience in a community mental health program PLUS current licensure as a Licensed Clinical Social Worker.

PROMOTIONAL QUALIFICATIONS: Two (2) years Permanent Competitive status as a Staff Social Worker OR Community Mental Health Professional in Ontario County Community Mental Health AND current licensure as a Licensed Clinical Social Worker.

SPECIAL REQUIREMENT FOR APPOINTMENT: Possession of a valid New York State Operator's license at the time of appointment, and maintenance of such license throughout the tenure of employment in the position.

REVISED: 5/18/09; 9/26/22
CIVIL SERVICE CLASSIFICATION: COMPETITIVE