

**CURRENTLY THERE IS A VACANCY FOR A TEMPORARY
POSITION IN VICTOR CENTRAL SCHOOL DISTRICT– go to
“Exams” Tab to apply.**

ASAP through end of the school year (6/30/2026)

Minimum rate of pay would be \$48,502/year, negotiable based on experience.

OCCUPATIONAL THERAPIST

MINIMUM QUALIFICATIONS: Licensed and currently registered by the New York State Education Department as an Occupational Therapist and maintenance of such license throughout appointment.

DISTINGUISHING FEATURES OF THE CLASS: This is a professional position involving responsibility for evaluation, planning, and providing occupational therapy treatment to clients in accordance with written prescription or referral from a physician who provides medical direction. Supervision is received from a higher-level administrator with leeway in carrying out the details of the work. While supervision is not a major function of this title, oversight and instruction will be provided to Occupational Therapy Assistants, Occupational Therapy Aides and clerical employees assigned to the service. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Evaluates the degree of function and disability of clients unless contra-indicated by professional judgment or a physician's admission notes;
Develops a treatment plan based upon his findings, short- and long-term rehabilitation goals and in accordance with the physician's, diagnosis, prescription, or referral;
Performs occupational therapy procedures upon the written prescription or referral from a physician, utilizing a creative activity which may be manual, industrial, recreational, or educational designed and/or adapted to correct or remedy any disability;
Fabricates and applies hand splints, trains clients in the use of adaptive assistive devices and/or self-help techniques to achieve maximum independence;
Records on clients' charts all evaluations, re-evaluations, progress notes, consultations, and discharge summaries;
Participates with other facility/department personnel in the formulation of clients' total care plans, medical diagnosis, and progress reports;
Maintains program records including but not limited to the service budget, statistical reports of frequency and types of treatment and number of clients treated;
Confers periodically with various therapists, nurses, and physicians regarding all facets of client care and related activities;
Develops or assists in the development of occupational therapy policies and procedures;
Participates in the selection of personnel in the occupational therapy service, assigns their duties and provides supervision;
Assists in the development of and instructs in the facility's/department in-service education and programs.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the principles, techniques and practices of occupational therapy; good knowledge of the operation and minor maintenance of apparatus and equipment used in occupational therapy; working knowledge of community resources available to support or supplement the occupational therapy program; ability to evaluate, plan and execute treatments for patients; ability to plan and oversee the work of others; ability to get along well with others; physical condition commensurate with the demands of the position.

REVISED: DECEMBER 1, 2022
CIVIL SERVICE CLASSIFICATION: COMPETITIVE
ONTARIO COUNTY DEPARTMENT OF HUMAN RESOURCES