

**Canandaigua Schools**  
**Full Time 2025-26 starting rates: \$16.00/ hr**  
**Substitutes: \$15.50/ hr**

**CUSTODIAL WORKER**

MINIMUM QUALIFICATIONS: None

DISTINGUISHING FEATURES OF THE CLASS: This is routine and repetitive manual work calling for the efficient and economical performance of building cleaning and occasional minor maintenance tasks. Cleaning tasks are performed according to a well-established procedure, and maintenance tasks are performed under direct supervision or according to specific instructions. Supervision is received from a custodian or other superior. Supervision over the work of others is not a responsibility of employees in this class; does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Sweeps and mops floors and stairs;  
Dusts desks, woodwork, furniture and other equipment;  
Washes windows, walls, blackboards, sinks and other fixtures;  
Polishes furniture and metal furnishings;  
Empties waste baskets, collects and disposes of rubbish;  
Clears snow and ice from walks;  
May mow lawns, trim shrubs, rake leaves and perform a variety of other groundskeeping tasks as assigned;  
Assists in the operation of an oil, gas or coal fired low-pressure heating system including firing and removing ashes;  
Delivers packages and messages;  
Places and removes traffic safety signs;  
Arranges chairs and tables and other equipment for special use of school building;  
Repairs window shades, replaces light bulbs, soap and towels;  
Paints rooms and equipment and assists in making minor plumbing, carpentry, and electrical repairs.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Working knowledge of building cleaning practices, supplies and equipment; ability to follow simple oral and written instructions; willingness to perform routine cleaning and other manual tasks; ability to get along well with others; thoroughness; dependability; physical condition commensurate with the demands of the position.

APPROVED: AUGUST 14, 1981  
CIVIL SERVICE CLASSIFICATION: LABOR