



# MIDLAKES DISTRICT OFFICE

## PHELPS CLIFTON SPRINGS CENTRAL SCHOOL DISTRICT

1490 State Route 488 Clifton Springs, NY 14432

### ANTICIPATED - JOB POSTING

**POSTING DATE:** May 28, 2025

**POSITION:** Laborer

**HOURS:** 8 hours daily

**SALARY:** Minimum starting salary \$17.05 per hour

**CLASSIFICATION  
REQUIREMENTS:**

- High School Diploma or GED, preferred
- Must meet Civil Service requirements

**GENERAL JOB  
DESCRIPTION:**

- Strong work ethic and the ability to work well with co-workers;
- Cheerful can-do attitude and the ability to perform well without direct supervision;
- Willingness to perform routine cleaning and other manual tasks;
- Ability to lift heavy weights;
- Willingness to work under all weather conditions;
- Physical condition commensurate with the demands of the position;
- Experience operating equipment including, but not limited to, snowplows, forklifts, large area mowers, string trimmers, and tractors;
- Basic mechanical skills with the willingness to expand those skills with on-the-job training;
- Able to be on call for snow removal during winter months;
- Able to work occasional over-time; potentially including evenings and weekends;
- Perform other duties as assigned by Custodian and/or Director of Facilities.

**APPLICATION  
PROCEDURE:**

Complete a Phelps Clifton Springs CSD application via the [Job Board](#) and

Apply online on the Ontario County Civil Service Employment Portal:

<https://ontario-portal.mycivilservice.com/jobopps>

**APPLICATION  
DEADLINE:**

June 12, 2025, or until filled

The classification requirements and general job description are presented herein only for illustrative purposes and do not reflect the entirety of the classification requirements and job description required for the position.

The Phelps-Clifton Springs Central School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs, activities, employment, and admissions; and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Jeffrey Hamelinck, compliance officer/coordinator, at [jhamelinck@midlakes.org](mailto:jhamelinck@midlakes.org). Mr. Hamelinck can also be reached at 315-548-6475 or via mail at the District Office: 1495 State Route 488, Clifton Springs, New York, 14432. Inquiries concerning the application of the Phelps-Clifton Springs Central School District non-discrimination policies may also be referred to the U.S. Department of Education, Office for Civil Rights (OCR), 32 Old Slip, 26th Floor, New York, NY 10005, telephone (646) 428-3800 (voice) or (800) 877-8339 (TTY).