

Village of Naples - Vacancy

RECREATION SPECIALIST (WATER SAFETY INSTRUCTOR)

DISTINGUISHING FEATURES OF THE CLASS: This position involves the teaching or conduct of some specialty with considerable freedom as to approach, method and subject material. The position may involve the organization, instruction and initiation of activity groups in the manner in which the details of the activity are to be carried out. Supervisor of Recreation Leaders may be a duty of this position. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Plans beginning, intermediate and advanced swimming classes in accordance with the requirements of a recognized life-saving instruction agency;
Conducts junior and senior life-saving courses;
Establishes swimming areas and boundaries;
Schedules and conducts special swimming events;
Assigns hours and posts to lifeguards;
Stands watch or patrols swimming pool or beach area;
Keeps bathers within bounds and goes to their aid when they are in difficulty;
Develops and recommends publicity for special events;
Requisitions needed supplies and materials;
Keeps pool, deck, and areas around pool free of debris;
Assumes responsibility for and distributes supplies and equipment;
Maintains discipline;
Keeps records and makes reports;
Supervises Lifeguards;
Gives instruction in specialty to leaders so that they can instruct the work with program participants.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the methods of group instruction used in the specialty activity; thorough knowledge of first aid, lifesaving and rescue work as applied to accidents in the water; ability to swim well; ability to react to emergencies and take effective action; ability to establish and maintain effective public relations; good observation; mental alertness; good moral character; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: EITHER:

1. High school graduation or possession of a high school equivalency diploma AND possession of a Water Safety Instructor Certification; OR
2. Two (2) seasons of experience working in an organized recreation program AND possession of a Water Safety Instructor Certification.

NOTE: Advanced education degree received, in a program or specific field noted above, will be accepted in lieu of the minimum education noted.

NOTE: According to the New York State Department of Health, the CPR Certificates must be renewed annually.

REVISED: 9/26/02; 2/25/20

CIVIL SERVICE CLASSIFICATION: NON-COMPETITIVE