

Geneva School Vacancies - Substitutes

CLEANER (GENEVA CITY SCHOOL)

DISTINGUISHING FEATURES OF THE CLASS: This position exists in the city school district and involves responsibility to perform building cleaning and outside ground maintenance tasks requiring strenuous manual labor and occasional use of heavy equipment. Cleaning tasks are performed according to a well-established procedure while grounds keeping tasks vary with seasonal activities. This position is distinguished from that of Custodian by the reduced level of complexity in the nature of the work performed. This position is further distinguished from the higher-level position of Custodian since there is no repair, building security, heating system repair and maintenance or supervisory responsibilities. The work is performed under the supervision of a Custodian or Head Custodian depending on the staffing pattern in the school building where the position is assigned. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES:

Sweeps and mops floors and stairs;
Shampoos rugs and carpets using heavy equipment;
Dusts desks, walls, blackboards, sinks and other fixtures; Replaces liquid soap and paper towels;
Empties waste baskets, collects and disposes of rubbish and transports heavy containers to pick up point;
Clears snow and ice from walks and driveways by using shovels and snow blowers;
Maintains grounds by mowing lawns using hand and power mowers and by picking up trash and debris;
Moves and arranges chairs, tables and other equipment for special use in school buildings;
Moves heavy furniture, racks, rugs, etc., to facilitate cleaning activities;
Assists Custodians in minor maintenance repairs;
Replaces light bulbs which may require working at heights or on a ladder;
Aids Custodian in operation of the heating system by adjusting thermostats.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of building cleaning methods, materials and equipment; ability to understand and follow simple oral and written directions; ability to stand for extended periods of time; ability to lift and use heavy hand and motorized tools and equipment; ability to get along well with others; ability to read and write.

MINIMUM QUALIFICATIONS: Six months of full-time paid experience in building cleaning, or its part-time equivalent.

ADOPTED 2/12/2018

CIVIL SERVICE CLASSIFICATION: NON-COMPETITIVE