

HELP WANTED Town of Phelps Water Department 2 Part-Time Laborers

Laborer – Part Time \$20.87 per hour

Target Start Date May 1, 2025 through Water Project
(Up to 40 hours weekly)

Must possess a Valid Driver's License

**Applications must be submitted electronically at
www.ontariocountyny.gov by April 15, 2025.**

No civil service test required for Laborer - Part Time

**Resumes must be sent to
tbookie@phelpsny.com
or can be dropped off at
79 Main Street, Phelps, NY**

LABORER

MINIMUM QUALIFICATIONS: None

DISTINGUISHING FEATURES OF THE CLASS: This is routine manual work requiring physical endurance and a willingness to perform arduous tasks. Work and assignments are always closely supervised by higher level employee. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates air compressor, jackhammer, concrete mixer, and pumps;
 Assists in patching and grading streets and building manholes, rakes, tamps, and shovels cold patch;
 Loads and unloads trucks;
 Excavates and backfills for new construction and repairs;
 Cleans and flushes streets, culverts, and catch basins;
 Clears blocked-up sewers;
 Shovels and removes snow from streets, sidewalks, and park and recreational areas;
 Assists in the repair of sewers, catch basins, hydrants, mains, and services;
 Collects and disposes of rubbish;
 Performs unskilled work in connection with the painting and maintenance of signs and bridges;
 Digs and refills trenches for water and sewer pipelines;
 Lays sewer pipe;
 Assists in repairing sweepers and making brooms;
 Works on refuse collection route, lifting cans from curb to truck, or emptying cans in truck;
 Works at recycling drop-off site, directs the proper dumping of acceptable recyclables, assists residents in the use of the facility, checks capacity of bins, and performs grounds' maintenance tasks;
 Cuts grass, trims shrubs, rakes leaves, spades flower beds and assists in ground maintenance activities;
 Oils and cinders streets;
 Directs trucks on dump grounds;
 Oversees and participates in ash dumping, dump cleaning and leveling;
 Performs general building and grounds cleaning tasks;
 May operate motor equipment that do not require a New York State Operator's License.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Willingness to perform routine manual work; ability to lift heavy weights; willingness to work under all weather conditions; physical endurance; sobriety; physical condition commensurate with the demands of the position.

APPROVED: SEPTEMBER 19, 1991

REVISED: 6/3/15; 1/12/23

CIVIL SERVICE CLASSIFICATION: LABOR