

# THE HELP PROGRAM

HIRING EMERGENCY LIMITED  
PLACEMENT



This temporary program allows for a waiver of Civil Service Examinations for certain titles, in an effort to get qualified candidates quickly into vacant positions.

## CONTACT

ONTARIO COUNTY HUMAN RESOURCES  
FOR MORE INFORMATION



(585) 396-4465

## EMPLOYEES HIRED UNDER THE HELP PROGRAM:

- Must meet the minimum qualifications of the position for which they are applying and any other conditions of employment.
- Will be eligible for permanent appointment after completing a one-year probationary period and will be granted non-competitive status after successful completion of the probationary period.

## WE OFFER:

- Excellent benefits and tuition assistance programs.
- Paid holidays. New employees start with five additional vacation days.
- Regular raises.

## WE'RE HIRING:

### SPECIALIST, SERVICES FOR THE AGING ONTARIO COUNTY OFFICE FOR THE AGING

Starting 2025 Salary: \$60,196.50/yr (\$30.87/hr).

**QUALIFICATIONS: County Values:** All employees of Ontario County are expected to uphold and exhibit the County's shared values and behaviors to achieve the County's Vision and Mission.

#### **MINIMUM QUALIFICATIONS:** Either:

1. Possession of a Bachelor's Degree, or higher, AND one year (1) of full-time paid experience, or its part-time equivalent, in human services or the field of aging; or
2. Possession of an Associate's Degree AND three (3) years of full-time paid experience, or its part-time equivalent, as defined in (1) above; or
3. Graduation from high school or possession of an equivalency diploma AND five (5) years of full-time paid experience, or its part-time equivalent, as defined in (1) above; or
4. An equivalent combination of training and experience as defined by the limits of (1), (2), or (3).

**FEATURES OF THE POSITION:** This position involves assisting in the operation of an Office for the Aging or assisting in the implementation or operation of a services component of the Office for the Aging. Work may be performed under the general supervision of a of the Director or Coordinator, Services for the Aging. Supervision may be exercised over subordinates. Does related work as required.