



## POSITION OPENING

### Department of Public Works

2025-Laborer-Seasonal/Summer hires

Position(s): Laborer(s) Seasonal at Department of Public Works (various departments)

Hours: Monday-Friday (40 hours per week); 7:00am- 3:30pm

Wages: \$18.00/hour

Job Description: Attached---

- SPECIAL REQUIREMENT FOR APPOINTMENT: Must be 18 years of age and have valid NYS Driver's License; Must be able to lift 50lbs.

To Apply:

Submit Ontario County Application Under Current Vacancies-Seasonal:

<https://ontario-portal.mycivilservice.com/>

Click "City of Geneva-Laborer (Seasonal)"

Posting starts March 1<sup>st</sup> through May 31st, 2025

LABORER

MINIMUM QUALIFICATIONS: None

DISTINGUISHING FEATURES OF THE CLASS: This is routine manual work requiring physical endurance and a willingness to perform arduous tasks. Work and assignments are always closely supervised by higher level employee. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates air compressor, jackhammer, concrete mixer, and pumps;  
 Assists in patching and grading streets and building manholes, rakes, tamps, and shovels cold patch;  
 Loads and unloads trucks;  
 Excavates and backfills for new construction and repairs;  
 Cleans and flushes streets, culverts, and catch basins;  
 Clears blocked-up sewers;  
 Shovels and removes snow from streets, sidewalks, and park and recreational areas;  
 Assists in the repair of sewers, catch basins, hydrants, mains, and services;  
 Collects and disposes of rubbish;  
 Performs unskilled work in connection with the painting and maintenance of signs and bridges;  
 Digs and refills trenches for water and sewer pipelines;  
 Lays sewer pipe;  
 Assists in repairing sweepers and making brooms;  
 Works on refuse collection route, lifting cans from curb to truck, or emptying cans in truck;  
 Works at recycling drop-off site, directs the proper dumping of acceptable recyclables, assists residents in the use of the facility, checks capacity of bins, and performs grounds' maintenance tasks;  
 Cuts grass, trims shrubs, rakes leaves, spades flower beds and assists in ground maintenance activities;  
 Oils and cinders streets;  
 Directs trucks on dump grounds;  
 Oversees and participates in ash dumping, dump cleaning and leveling;  
 Performs general building and grounds cleaning tasks;  
 May operate motor equipment that do not require a New York State Operator's License.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Willingness to perform routine manual work; ability to lift heavy weights; willingness to work under all weather conditions; physical endurance; sobriety; physical condition commensurate with the demands of the position.

APPROVED: SEPTEMBER 19, 1991

REVISED: 6/3/15; 1/12/23

CIVIL SERVICE CLASSIFICATION: LABOR