

# THE HELP PROGRAM

HIRING EMERGENCY LIMITED  
PLACEMENT



*This temporary program allows for a waiver of Civil Service Examinations for certain titles, in an effort to get qualified candidates quickly into vacant positions.*

## CONTACT

ONTARIO COUNTY HUMAN RESOURCES  
FOR MORE INFORMATION



(585) 396-4465

## EMPLOYEES HIRED UNDER THE HELP PROGRAM:

- *Must meet the minimum qualifications of the position for which they are applying and any other conditions of employment.*
- *Will be eligible for permanent appointment after completing a one-year probationary period and will be granted non-competitive status after successful completion of the probationary period.*

## WE OFFER:

- *Excellent benefits and tuition assistance programs.*
- *Paid holidays. New employees start with five additional vacation days.*
- *Regular raises.*
- *Some positions offer remote work opportunities and work hour flexibility.*

## WE'RE HIRING:

**Coordinator, Services for the Aging**  
**Located: Ontario County Office for the Aging**

*2025 Salary: \$70,278 - \$87,204/yr  
(\$36.04-\$44.72/hr.)*

QUALIFICATIONS: County Values: All employees of Ontario County are expected to uphold and exhibit the County's shared values and behaviors to achieve the County's Vision and Mission.

MINIMUM QUALIFICATIONS: Either:

1. Possession of a Master's Degree and two (2) years of full-time paid supervisory experience in community organization, healthcare, clinical nutrition, or the field of aging; or
2. Possession of a Bachelor's Degree and three (3) years of supervisory experience in community organization, healthcare, clinical nutrition, or the field of aging; or
3. Possession of an Associate's Degree and five (5) years of supervisory experience in community organization, healthcare, clinical nutrition, or the field of aging; or
4. An equivalent combination of training and experience as indicated in (1), (2), and (3).

SPECIAL REQUIREMENT FOR APPOINTMENT: Possession of a valid New York State Operator's license at the time of appointment, and maintenance of such license throughout the tenure of employment in the position.

SPECIAL NOTE: EDUCATION: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

[www.ontariocountyny.gov](http://www.ontariocountyny.gov)

**APPLY TODAY!**

