



Ontario County Department of Human Resources
3019 County Complex Drive
Canandaigua, NY 14424
www.ontariocountyny.gov ~ ~ (585) 396-4465

Vision: A vibrant community where every citizen has the opportunity to be healthy, safe and successful

Mission: Provide strategic and responsive public services that are fiscally responsible and sensitive to the diverse and changing needs of our community

JOB OPENING NOTICE

JOB POSTING #: _____ **POSTING DATE*: FROM:** 6/12/24 **TO:** 7/15/24 _____

JOB TITLE: Associate Psychologist (Community Mental Health Services) _____

RATE OF PAY: \$96,411/yr. _____

LOCATION: Ontario County Mental Health Services _____

NOTE: Candidate will be initially appointed on a provisional basis pending a civil service exam to be held later. To gain permanent status, the candidate must apply for the next exam and be successful according to the [Rule of Three](#).

MINIMUM QUALIFICATIONS AS SHOWN ON JOB DESCRIPTION

MINIMUM QUALIFICATIONS: Possession of a Doctoral Degree in Psychology PLUS possession of a license to practice psychology issued by the New York State Department of Education and maintenance of such license throughout the tenure of employment in this position.

DISTINGUISHING FEATURES OF THE CLASS: The work involves performing psychological evaluations, including psychological testing, clinical case consultation, psychological treatment and in-service training in the mental health agency. The work is under the administrative supervision of the Director of Community Mental Health Services or Deputy Director of Community Mental Health Services. Supervision is exercised over subordinate staff. Does related work as required.

APPLICATION DEADLINE / LAST FILING DATE*: until filled _____

* Last filing date established for an announced exam always supersedes posting date.

HOW TO APPLY: All applications must be received through the [Ontario County Civil Service Employment Portal](#).

Ontario County is an Equal Opportunity Employer and, as such, offers equal opportunities for all qualified applicants with no discrimination as to age, race, color, creed, sex, national origin, sexual orientation, military status, predisposing genetic characteristics, marital status, domestic violence victim status, disabilities or, in certain circumstances pursuant to Executive Law 296, conviction record. Any person with a disability requesting reasonable accommodations in order to participate in examinations will be accommodated.

Appointment will be made on a Provisional basis, with permanent appointment following successful qualification in a Civil Service Examination which will be scheduled at a later date.

ASSOCIATE PSYCHOLOGIST
(COMMUNITY MENTAL HEALTH SERVICES)

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TYPICAL WORK ACTIVITIES: (Illustrative only)

Performs psychological evaluations for diagnostic, treatment planning, or court-ordered purposes, using appropriate testing devices;
Provides psychological treatment to clients of the community mental health agency, including satellite offices;
Participates in staff conferences devoted to diagnosis, treatment, planning, public safety, and administration;
Provides in-service training for various staff;
Performs research, analysis of data, and prepares reports on community mental health needs for the Local Government Unit, grant proposals or RFP/RFAs;
May act as an expert witness in legal matters;
Provides program evaluation, needs assessment and other administrative duties including oversight of State regulations, clinic policies and procedures, incident reviews, etc.;;
Supervises staff and interns regarding clients of the Community Mental Health Agency, treatment/assessment, clinic policies and procedures, clinical hours for internship or license, etc.;;
Attends meetings, conferences, and committees to facilitate the role of the Local Government Unit or Community Mental Health Agency within the county and community.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of psychological tests and measurements, including the special ones used with children as well as adults; good knowledge of personality development and of the factors which contribute to mental, emotional, and social maladjustment and deficiencies; good knowledge of social casework and of psychiatric terms and techniques; good knowledge of methods, techniques and statistical procedures used in research; ability to train others in psychology and to work effectively with associates; ability to exercise sound judgment in appraising situations and making decisions; ability to analyze and evaluate the psychology aspects of the mental health program and to make practical recommendations concerning solution of problems; and ability to present ideas effectively to individuals and groups.

APPROVED: MAY 15, 2013

REVISED: 5/13/24

CIVIL SERVICE CLASSIFICATION: COMPETITIVE

ONTARIO COUNTY DEPARTMENT OF HUMAN RESOURCES