

PARK MAINTENANCE ASSISTANT

MINIMUM QUALIFICATIONS: One (1) year of full-time paid work experience, or its part-time equivalent, in grounds maintenance activities\*.

\* Grounds maintenance includes such duties as: mowing, raking or watering grass with a variety of mowers and weed hackers; planting and maintaining grass, shrubs, plants or trees; maintaining recreation fields; performing routine building maintenance, painting and repair; minor repair of grounds equipment; picking up trash.

SPECIAL REQUIREMENT AT TIME OF APPOINTMENT: Possession of a valid New York State Operator's license at the time of appointment, and maintenance of such license throughout the tenure of employment in the position.

DISTINGUISHING FEATURES OF THE CLASS: This is routine manual work requiring some knowledge of grounds maintenance activities. The work is performed under general direction of a higher-level public works employee. The work may involve other duties in the Public Works Department. The work may involve the supervision of subordinate maintenance and unskilled employees; does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates a variety of equipment in the maintenance and care of park and recreation areas involving trucks, tractors, and mowers;  
Performs routine grounds maintenance activities such as mowing, cutting and raking grass;  
Maintains recreation areas such as baseball diamonds, skating rinks, playgrounds and other recreation areas;  
Makes minor repairs and maintains playground equipment;  
Performs miscellaneous duties in the Public Works Department including the operation of sanders;  
Supervises employees in the summer maintenance and care of park areas.

FULL PERFORMANCE KNOWLEDGE, SKILL, ABILITIES AND PERSONAL CHARACTERISTICS: Some knowledge of grounds maintenance activities which will have included practices, tools, terminology and accident precautions of the trade; willingness to perform routine work; ability to follow directions; ability to supervise the work of others; dependability; thoroughness; physical condition commensurate with the demands of the position.

REVISED: 1/18/05; 8/11/2020

CIVIL SERVICE CLASSIFICATION: NON-COMPETITIVE