



Ontario County Department of Human Resources  
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Canandaigua, NY 14424  
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*Vision: A vibrant community where every citizen has the opportunity to be healthy, safe and successful*

*Mission: Provide strategic and responsive public services that are fiscally responsible and sensitive to the diverse and changing needs of our community*

## JOB OPENING NOTICE

**JOB POSTING #:** \_\_\_\_\_ **POSTING DATE\*:** FROM: \_\_\_\_\_ TO: \_\_\_\_\_

**JOB TITLE:** \_\_\_\_\_

**RATE OF PAY:** \_\_\_\_\_

**LOCATION:** \_\_\_\_\_

### MINIMUM QUALIFICATIONS AS SHOWN ON JOB DESCRIPTION

**APPLICATION DEADLINE / LAST FILING DATE\*:** \_\_\_\_\_

\* Last filing date established for an announced exam always supersedes posting date.

**HOW TO APPLY:** All applications must be received through the [Ontario County Civil Service Employment Portal](#).

*Ontario County is an Equal Opportunity Employer and, as such, offers equal opportunities for all qualified applicants with no discrimination as to age, race, color, creed, sex, national origin, sexual orientation, military status, predisposing genetic characteristics, marital status, domestic violence victim status, disabilities or, in certain circumstances pursuant to Executive Law 296, conviction record. Any person with a disability requesting reasonable accommodations in order to participate in examinations will be accommodated.*

Rev. 7/22/2020

## MOTOR EQUIPMENT OPERATOR

MINIMUM QUALIFICATIONS: One (1) year of full-time paid, or its part-time equivalent, experience in the operation of motor equipment.

SUBSTITUTION - EXPERIENCE: Possession of vocational or technical certification, or higher, in Conservation, Heavy Equipment Operation or Diesel Technology/Power Mechanics may substitute for the one (1) year of paid experience.

SPECIAL REQUIREMENT FOR APPOINTMENT: Possession of an appropriate New York State Operator's license at the time of appointment, and maintenance of such license throughout the tenure of employment in the position.

DISTINGUISHING FEATURES OF THE CLASS: Work involves responsibility for the safe and efficient operation and care of moderately complex motor equipment in the performance of assigned tasks. An employee in this class is also required to perform recurring manual duties related to the operation of the equipment. Work is usually performed under close supervision. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates a truck in connection with the hauling of material for road construction and repair;  
Operates a truck to transport workmen, tools, and other equipment;  
Operates a snowplow or related snow removal equipment;  
Performs minor mechanical repairs on automotive equipment;  
On assignment, operates bulldozer, grader, power shovel or other heavy automotive equipment;  
Services assigned vehicle and maintains it in clean condition;  
Loads and unloads trucks;  
Performs a variety of simple manual tasks, such as cleaning culverts, shoveling snow, painting, and road maintenance work.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the operation of trucks, tractors and other types of automotive equipment; ability to understand and carry out simple oral and written instructions; mechanical aptitude; industry and dependability; physical condition commensurate with the demands of the position.

APPROVED: DECEMBER 29, 1997

REVISED: 7/23/14; 11/8/21; 7/10/23

CIVIL SERVICE CLASSIFICATION: NON-COMPETITIVE

(Ontario County job specification for Motor Equipment Operator adopted by City of Geneva on 7/7/00)