

## Naples Central School

### NOTICE OF JOB VACANCY

**Date:** November 14, 2023

**Position:** LABORER

**Work Schedule:** 9:00 a.m. – 5:30 p.m. – FIVE DAYS PER WEEK

**Number of Positions:** ONE FULL-TIME POSITION – 40.0 hours per week

**Starting Salary:** \$14.20 - \$16.20/hour Based on experience

**Benefits Include Health Insurance, Sick, Personal and Vacation Time**

#### **Minimum Qualifications:**

Ability to follow directions;

Good physical condition;

Ability to work well with others;

Good Mechanical Skills

Ability to work on own;

**Distinguishing Features Of The Class:** This is routine manual work requiring physical endurance and a willingness to perform arduous tasks. Work and assignments are supervised by higher level employee. Does related work as required.

#### **Typical Work Activities:**

Cuts grass, trims shrubs, rakes leaves, spades flower beds and assists in ground maintenance activities;

Loads and unloads trucks;

Shovels and removes snow from streets, sidewalks, and park and recreational areas;

Collects and disposes of rubbish;

Performs unskilled work in connection with the painting and maintenance of buildings;

Performs general building and grounds cleaning tasks.

#### **Application Procedure:**

Applications are available on the NCS Website at <http://www.naplescscsd.org>; look under the District Tab, Job Opportunities.

***There are two parts to the application procedure:***

1. Submit your completed [NCS Employment Application](#) by *Wednesday, November 29, 2023* to:

Naples Central School, 136 North Main Street, Naples, NY 14512  
Attention: Shawn Mason, Director of Facilities

2. Submit your Ontario County Civil Service form through the Ontario County website by *Wednesday, November 29, 2023*. Go to <https://ontario-portal.mycivilservice.com/> and under **Current Vacancies**, click on the **Naples School – Laborer position to apply**.

**Application must be made by Wednesday, November 29, 2023**

The Naples Central School District offers employment opportunities without regard to sex, race, color, national origin or handicap.

Inquiries regarding this nondiscrimination policy may be directed to:

Title IX Coordinator, c/o Naples Central School, 136 North Main Street, Naples, NY 14512.