



SUBSTITUTE POSITIONS

The District continually accepts applications for all substitute positions. The following applications are open on the Ontario County Website:

<https://ontario-portal.mycivilservice.com/jobopps>

- Substitute positions paid at the current NYS Minimum Wage:
Substitute Teacher Aide; Substitute Teacher Assistant; Substitute School Monitor; Substitute Food Service Helper; Substitute Typist; Substitute Cleaner; Substitute Building Maintenance Assistant; & Substitute School Bus Monitor.
- Substitute School Bus Driver: \$18.00/hr.
- Substitute Automotive Mechanic/Bus Driver: \$18.35/hr.
- Substitute School Nurse: \$125.00/day
- Substitute Building Maintenance Mechanic: NYS Minimum wage plus \$1.50/hr.
- Substitute Life Guard: NYS Minimum Wage plus \$1.00/hr.

Application Procedure: *There are Two Parts to the application procedure:*

1. *Submit* your completed **Naples Central School Employment Application** (Available on the school website at www.naplescsd.org) to:
Naples Central School
136 North Main Street
Naples, NY 14512
2. **AND** your completed **Ontario County Civil Service form**, available on this website.

For information on applying for substitute positions at Naples Central School please check our school website at www.naplescsd.org. Interviews are scheduled by the Schools. Substitutes are called on an as-needed basis. Fingerprint clearance through NYSED will be required at the time of hire.

The Naples Central School District offers employment opportunities without regard to sex, race, color, national origin or handicap. Inquiries regarding this nondiscrimination policy may be directed to:

Title IX Coordinator, c/o Naples Central School,
136 North Main Street, Naples, NY 14512.

LIFEGUARD

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for routine patrol tasks performed at a swimming pool or bathing beach to ensure the safety and welfare of the bathers. The work is performed under direct supervision with considerable leeway allowed for the exercise of sound judgment in emergency situations. An error in judgment might result in the loss of life. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Stands watch or patrols bathing beach or swimming pool keeping bathers within bounds and going to their aid when they are in difficulty;
 Applies resuscitation techniques and otherwise renders first aid;
 Assists in swimming classes for swimmers and non-swimmers;
 Keeps the beach free of glass and other debris;
 Sweeps and disinfects pool deck or rakes beach, removing debris and litter;
 Performs other routine duties such as repairing equipment, pool cleaning and maintenance;
 Maintains order;
 Enforces compliance with beach or pool rules;
 Performs general cleaning and maintenance of pool or beach facilities including sweeping and mopping, cleaning bathrooms, and restocking paper towel and tissue dispensers.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of first aid, life saving and rescue work as applied to accidents in the water; ability to swim well; ability to deal with the public and to secure cooperation without unnecessary antagonism; ability to keep records and to make simple reports and arithmetic computations; good observation; mental alertness; good moral character; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Must be at least *16 years of age.

REQUIREMENTS AT TIME OF APPOINTMENT:

- 1) Possession of a cardiopulmonary resuscitation (CPR) certificate received from an acceptable agency listed in the Aquatic Certifications for NYS Bathing Facilities fact sheet produced by the NYS Department of Health; AND
- 2) Possession of a current Lifeguard Training Certificate, or (for pools only) a certificate in Basic Lifeguarding from an agency acceptable by the NYS Department of Health (such as the American Red Cross, Boy Scouts, YMCA).

WATERFRONT LIFEGUARDING also requires: American Red Cross Lifeguard Waterfront Module.

* NOTE: May be 15 years of age if employed at a facility where a Senior Lifeguard is present.

NOTE: The New York State Department of Health requires CPR Certificates renewed annually for Lifeguarding positions, regardless of the expiration date on the card.

REVISED: 7/15/11; 2/28/18; 4/9/19; 12/9/20; 2/26/21

CIVIL SERVICE CLASSIFICATION: NON-COMPETITIVE

(Ontario County job specification for Lifeguard adopted by Geneva City School and City of Geneva on 11/24/00)