PARK MAINTENANCE ASSISTANT

<u>DISTINGUISHING FEATURES OF THE CLASS</u>: This is routine manual work requiring some knowledge of grounds maintenance activities. The work is performed under general direction of a higher-level public works employee. The work may involve other duties in the Public Works Department. The work may involve the supervision of subordinate maintenance and unskilled employees; does related work as required.

<u>TYPICAL WORK ACTIVITIES</u>: (Illustrative only)

- Operates a variety of equipment in the maintenance and care of park and recreation areas involving trucks, tractors, and mowers;
- Performs routine grounds maintenance activities such as mowing, cutting and raking grass;
- Maintains recreation areas such as baseball diamonds, skating rinks, playgrounds and other recreation areas;
- Makes minor repairs and maintains playground equipment;
- Performs miscellaneous duties in the Public Works Department including the operation of sanders;
- Supervises employees in the summer maintenance and care of park areas.

<u>FULL PERFORMANCE KNOWLEDGE, SKILL, ABILITIES AND PERSONAL</u> <u>CHARACTERISTICS</u>: Some knowledge of grounds maintenance activities which will have included practices, tools, terminology and accident precautions of the trade; willingness to perform routine work; ability to follow directions; ability to supervise the work of others; dependability; thoroughness; physical condition commensurate with the demands of the position.

<u>MINIMUM QUALIFICATIONS</u>: One (1) year of full-time paid work experience, or its parttime equivalent, in grounds maintenance activities*.

* Grounds maintenance includes such duties as: mowing, raking or watering grass with a variety of mowers and weed hackers; planting and maintaining grass, shrubs, plants or trees; maintaining recreation fields; performing routine building maintenance, painting and repair; minor repair of grounds equipment; picking up trash.

<u>SPECIAL REQUIREMENT AT TIME OF APPOINTMENT</u>: Possession of a valid New York State Operator's license at the time of appointment, and maintenance of such license throughout the tenure of employment in the position.

REVISED: 1/18/05; 8/11/2020 CIVIL SERVICE CLASSIFICATION: NON-COMPETITIVE