


Why look at our work from the outside—Join our inner circle to be part of the City of Geneva Team!

Let your talents be our gain....

“Inclusion is our mission-Celebrate Differences!” Join our team and celebrate the differences in our workplace and the rich diversity in the community. Apply today and make a difference. City residents strongly encouraged to apply.

Visit www.cityofgeneva.com for job specifications, minimum qualification, wage/salary & deadlines on these vacancies:

-  Motor Equipment Operator(DPW); 4 vacancies*
-  Comptroller(Finance); 1 vacancy
-  Code Enforcement Officer(Code/Eng); 2 vacancies*
-  Community Development Specialist(ONI); 1 vacancy*
-  Recreation Supervisor(Recreation) 1 vacancy*
-  Seasonal: Recreation Attendant-Summer*
-  Seasonal: Laborer*

*Submit Ontario County Application to: <https://ontario-portal.mycivilservice.com/>

Click “City of Geneva- position by title”



POSITION OPENING

Comptroller

Position(s): Comptroller- (1 vacancy) at Finance Dept.

Hours: 35 hours per week; 8:30 am- 4:30 pm; However, as a salaried management employee, additional early morning, evening or weekend hours may be required to complete certain tasks/responsibilities.

Salary: Starting; \$94,365 DOQ/DOE

Civil Services Classification: Unclassified; Management Unrepresented

Job Information: Attached---

To Apply Submit the following via email to jslywka@geneva.ny.us

- Cover Letter
- Resume: since no application, note month/years of employment
- References: At least two (2) of which former/current supervisor or direct reports-will not be contacted until permission provided to City during the process.

If you have any further questions regarding this position availability, please call Kari Wright at 315-828-6580

Opening posted from Tuesday, March 1 st to Friday, March 25, 2022
--

City of Geneva, NY (pop.13,250) located between Rochester and Syracuse on Seneca Lake in the heart of the Finger Lakes region, seeks a highly responsible, creative, dynamic financial manager to join City's management team. Directs all financial activities of the City, including general accounting, budget preparation & oversight, debt management, utility and property tax billing, cash investment management and support City's labor negotiations; Responsible for the financial integrity of the fiscal records of all City Funds and accounts, including all capital projects. Supervises staff of four (4) and reports to City Manager. Require B.A./B.S. from an accredited institution in accounting, business administration, public administration or related field; and five (5) years of progressive responsibility in fiscal management, accounting and budgeting; at least two (2) years of which must have been in a supervisory capacity. Experience in municipal government and knowledge of NYS Comptroller's financial and accounting practices preferred. Must have strong leadership, supervisory and problem solving skills, and the ability to communicate financial concepts. Excellent salary and benefits package (DOQ/DOE).