

**Geneva City School District is actively hiring for Building Maintenance Worker. The starting salary for the position is \$15.17/hr.**

**BUILDING MAINTENANCE WORKER**

**DISTINGUISHING FEATURES OF THE CLASS:** This is semi-skilled work involving responsibility for performing a variety of routine mechanical and other building maintenance tasks and/or for serving as a helper to a journey level Building Maintenance Mechanic. In either case, although a working knowledge of one or more trades is necessary, a Building Maintenance Worker does not utilize the more skilled journey level techniques. In addition, the work may involve the part-time operation of a truck, automobile, or other automotive equipment. General instructions are received and work is performed under immediate or general supervision, depending upon the nature of the tasks. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative only)

Repairs windows, doors, floors, walls and other parts of buildings;  
Does interior and exterior painting where quantity rather than fine quality of work performed is the principal object;  
Performs semi-skilled work in masonry, carpentry, electrical or painting operations;  
Helps to install and repair general plumbing equipment such as sinks, toilets and baths;  
Helps to install and repair wiring systems and electric fixtures and equipment;  
Assists in cleaning and repairing boilers, pumps, heaters, pipe lines, valves and traps;  
Operates trucks, cars, air compressors, snowblowers, lawnmowers, and other motorized equipment;  
Mixes plaster and concrete and assists in laying brick, plastering walls, finishing concrete work, etc.;  
Replaces defective fuses or light ballasts;  
Takes part in general grounds maintenance activities;  
Performs a variety of grounds maintenance activities including snow and ice removal, and trimming of trees, shrubs, and lawns;  
Helps remove snow and ice from walks and driveways.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Working knowledge of modern buildings and ground maintenance and repair practices; working knowledge of the practices and techniques of use of tools and materials used in building maintenance; mechanical aptitude; ability to read and follow instructions.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of a high school equivalency diploma; AND

1. One year experience in building construction activities; OR
2. One year experience in general building maintenance or building trades work assisting in one or more of the standard trades, such as carpentry, plumbing, electrical.

**SPECIAL REQUIREMENT FOR APPOINTMENT:** Possession of a valid New York State Operator's license at time of appointment and maintenance of such license throughout tenure of employment in the position.

REVISED: AUGUST 9, 2001

CIVIL SERVICE CLASSIFICATION: NON-COMPETITIVE