



DEPUTY COUNTY ADMINISTRATOR

THE POSITION

The **Deputy County Administrator** is a professional, administrative position responsible for assisting the County Administrator in the overall management and operations of county government, including participation in directing, managing and implementing the policies of governmental administration. The successful candidate will work closely with the County Administrator on complex problems, but work largely independently on assigned projects. Supervision of personnel may be required.

Starting Salary for 2022: \$116,742 with comprehensive benefits package including 2% match to deferred compensation, full health and dental insurance, wellness program, EAP, professional development training, and NYS Retirement pension.

MINIMUM QUALIFICATIONS

Graduation from a regionally accredited or New York State registered college or university with a Master's Degree and four years of full-time paid professional experience in a large and complex organization; or graduation from a regionally accredited or New York State registered four year college or university with a Bachelor's Degree in Public Administration, Public Policy, Organizational Behavior, Business Management, Political Science, Human Resources, Finance or related field and six years of full time paid professional experience in a large and complex organization; A doctorate degree may be used in place of experience.

Ontario County residency required within 12 months of appointment.

HOW TO APPLY

Applications for this position must be submitted electronically through the Ontario County website, Human Resources webpage. <https://ontario-portal.mycivilservice.com/>

If you have additional questions please call the Human Resources Department at (585) 396-4465. EOE

Applications accepted until position is filled.

OUR VISION

A vibrant community where every citizen has the opportunity to be healthy, safe and successful.

OUR MISSION

Provide strategic and responsive public services that are fiscally responsible and sensitive to the diverse and changing needs of our community.