



MIDLAKES DISTRICT OFFICE

PHELPS CLIFTON SPRINGS CENTRAL SCHOOL DISTRICT

1490 State Route 488 Clifton Springs, NY 14432

IMMEDIATE OPENING-JOB POSTING

POSTING DATE: September 23, 2021

POSITION: School Monitor (Bus)

SALARY: Starting at \$12.50 per hour

CLASSIFICATION REQUIREMENTS:

- High School Diploma or GED
- Must meet Civil Service requirements

GENERAL JOB DESCRIPTION:

- Assist bus driver with safety, movement, management, and care of the students while loading, transporting and unloading;
- Supervise students, maintaining a high standard of conduct;
- Guide students safely across streets and intersections;
- Willing to be trained in Therapeutic Crisis Intervention Systems (TCIS) or preventative measures;
- Able to build a positive rapport with students;
- Demonstrate excellent communication skills and the ability to work effectively with colleagues with successful experience in working as part of a team.

APPLICATION PROCEDURE:

Complete a Phelps Clifton Springs CSD application via the [Job Board](#)
Apply online on the Ontario County Civil Service Employment Portal:
<https://ontario-portal.mycivilservice.com/jobopps>

The Phelps-Clifton Springs Central School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs, activities, employment, and admissions; and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Michele Robinette, compliance officer/coordinator, at mrobinette@midlakes.org. Mrs. Robinette can also be reached at 315-548-6475 or via mail at the District Office: 1495 State Route 488, Clifton Springs, New York, 14432. Inquiries concerning the application of the Phelps-Clifton Springs Central School District non-discrimination policies may also be referred to the U.S. Department of Education, Office for Civil Rights (OCR), 32 Old Slip, 26th Floor, New York, NY 10005, telephone (646) 428-3800 (voice) or (800) 877-8339 (TTY).