

WATER AND WASTEWATER MAINTENANCE ASSISTANT

DISTINGUISHING FEATURES OF THE CLASS: This position involves the performance of semi-skilled maintenance and repair work in the operation of the municipal water and wastewater system. The work is performed under general supervision with considerable individual responsibility allowed in the performance of the less skilled projects. Supervision may be exercised over the work of laborers, seasonal and part-time workers. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Installs, maintains and repairs water lines, water mains, gates, hydrants, wastewater lines and lift stations;
Participates in the removal, installation, testing and reading of water and wastewater meters;
Assists in maintaining records of consumer water and wastewater use;
Investigates complaints regarding the operation of water and wastewater facilities;
Reports defects in damages to the water and wastewater systems to his superior;
May operate a truck in connection with this work.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the principles, practices and equipment used in the installation and maintenance of water and wastewater distribution systems and equipment; working knowledge of the methods involved in removing, repairing and installing water and wastewater meters; ability to understand and carry out oral and written instructions; ability to get along well with others; ability to withstand heavy labor for extended periods; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Two years of experience in the performance of skilled or semi-skilled maintenance and repair work or any equivalent combination of experience and training.

NOTE: Documented part-time or volunteer experience will be accepted on a prorated basis.

SPECIAL REQUIREMENTS FOR APPOINTMENT: Possession of appropriate certificate issued under the provisions of the New York State Sanitary Code at the time of appointment.

SPECIAL REQUIREMENT FOR APPOINTMENT: Possession of the appropriate valid New York State Operator's license at the time of appointment, and maintenance of such license throughout the tenure of employment in the position.

CITY OF CANANDAIGUA: Require a "D" Certification in accordance with New York State Sanitary Code for Water Distribution System.

REVISED: October 2, 2002

CIVIL SERVICE CLASSIFICATION: NON-COMPETITIVE