

## WAYNE FINGER LAKES BOCES – SUMMER VACANCY

### OCCUPATIONAL THERAPIST

DISTINGUISHING FEATURES OF THE CLASS: This is a professional position involving responsibility for evaluation, planning and providing occupational therapy treatment to clients in accordance with written prescription or referral from a physician who provides medical direction. The Occupational Therapist is responsible to the Senior Medical Management. Supervision may be exercised over the work of Occupational Therapy Assistants, Occupational Therapy Aides and clerical employees assigned to the service. Does related work as required.

#### TYPICAL WORK ACTIVITIES: (Illustrative only)

Evaluates the degree of function and disability of clients unless contra-indicated by professional judgment or a physician's admission notes;  
Develops a treatment plan based upon his findings, short and long term rehabilitation goals and in accordance with the physician's, diagnosis, prescription or referral;  
Performs occupational therapy procedures upon the written prescription or referral from a physician, utilizing a creative activity which may be manual, industrial, recreational or educational designed and/or adapted to correct or remedy any disability;  
Fabricates and applies hand splints, trains clients in the use of adaptive assistive devices and/or self-help techniques to achieve maximum independence;  
Records on clients' charts all evaluations, re-evaluations, progress notes, consultations and discharge summaries;  
Participates with other facility/department personnel in the formulation of clients' total care plans, medical diagnosis, and progress reports;  
Maintains program records including but not limited to the service budget, statistical reports of frequency and types of treatment and number of clients treated;  
Confers periodically with various therapists, nurses and physicians regarding all facets of client care and related activities;  
Develops or assists in the development of occupational therapy policies and procedures;  
Participates in the selection of personnel in the occupational therapy service, assigns their duties and provides supervision;  
Assists in the development of, and instructs in the facility's/department in-service education and programs.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the principles, techniques and practices of occupational therapy; good knowledge of the operation and minor maintenance of apparatus and equipment used in occupational therapy; working knowledge of community resources available to support or supplement the occupational therapy program; ability to evaluate, plan and execute treatments for patients; ability to plan and supervise the work of others; ability to get along well with others; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Licensed and currently registered by the New York State Education Department as an Occupational Therapist and maintenance of such license throughout appointment.