

Applications being accepted for Substitute, Part-Time and Full-Time future vacancies, as they occur.

Substitute pay starts at: \$12.50/hour

Part-Time & Full-Time pay starts at \$12.98/hour

CLEANER

DISTINGUISHING FEATURES OF THE CLASS: This is routine manual work requiring efficient and economical performance of cleaning and maintenance operations for buildings, grounds, and equipment. Work is performed under the general supervision of a custodian, or other superior in accordance with established policies.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Sweeps and mops floors and stairs;

Dusts woodwork, furniture and other equipment;

Washes windows, walls, sinks, and other fixtures;

Polishes furniture and metal furnishings;

Empties wastebaskets, collects and disposes of rubbish;

Clears snow and ice from walks and driveways;

May perform a variety of groundskeeping tasks;

Delivers packages and messages;

Assists in the operation of a heating plant;

Arranges chairs and tables and other equipment for special use of building;

Repairs window shades, replaces light bulbs;

Paints rooms and equipment, and assists in making minor plumbing, electrical and carpentry repairs.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Some knowledge of building cleaning practices, supplies and equipment, and ability to use them efficiently and economically; ability to perform a variety of minor maintenance tasks; ability to follow oral and written instructions; willingness to perform routine cleaning and other manual tasks; thoroughness; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: None

SPECIAL REQUIREMENT FOR APPOINTMENT: Certain assignments made to employees in this class will require access to transportation to meet field work assignments made in the ordinary course of business in a timely and efficient manner.

APPROVED: May 7, 1990

CIVIL SERVICE CLASSIFICATION: LABOR