

Naples Central School

NOTICE OF JOB OPENING

Date: February 26, 2021

Position: *Night Cleaner* – 8.0 hours per day

Number of Positions: One – 40 hours per week

Minimum Qualifications:

Possess a High School Diploma or equivalent;

Ability to follow directions;

Ability to work well with others;

Ability to work independently;

Good Physical Condition

Distinguishing Features of the Class:

This is routine manual work requiring efficient and economical performance of cleaning and maintenance operations for buildings, grounds, and equipment. Work is performed under the general supervision of a custodian, or other superior in accordance with established policies.

Typical Work Activities:

Sweeps and mops floors and stairs; Dusts woodwork, furniture and other equipment; Washes windows, walls, sinks, and other fixtures; Polishes furniture and metal furnishings; Empties wastebaskets, collects and disposes of rubbish; Clears snow and ice from walks and driveways; May perform a variety of grounds keeping tasks; Delivers packages and messages; Arranges chairs and tables and other equipment for special use of building; Repairs window shades, replaces light bulbs.

Work Location: Naples Central School – Elementary and/or High School Buildings

Hours: 3:30 p.m. to 12:00 a.m.

Salary: \$12.50/hr. with an Additional payment of a Shift differential of \$725/year, paid throughout the school year for Night Cleaner.

Benefits: *Includes Health Insurance Benefits*

Contact: Chad Hunt, Director of Facilities

Application Procedure: *There are two parts to the application procedure:*

1. Submit your completed [Naples Central School Employment Application](https://www.naplescsd.org) (found at www.naplescsd.org) to:

Naples Central School

136 North Main Street

Naples, NY 14512

Attention: Chad Hunt, Director of Facilities & Transportation

2. Submit your Ontario County Civil Service form through the Ontario County website at <https://ontario-portal.mycivilservice.com/>.

Just go to <https://ontario-portal.mycivilservice.com/> and under Current Vacancies, Click on the Cleaner (Night) (Naples CSD) position to apply.

The Naples Central School District offers employment opportunities without regard to sex, race, color, national origin or handicap. Inquires regarding this nondiscrimination policy may be directed to: Title IX Coordinator, c/o Naples Central School, 136 North Main Street, Naples, NY 14512.