Geneva City School District 2020 starting salary: $15.94/hr

SCHOOL BUS DRIVER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the operation of a school bus or mini-van on an assigned route. In addition, a School Bus Driver is expected to perform minor maintenance tasks on vehicles to which he or she is assigned as well as to ensure the safety and proper conduct of students boarding, riding, and departing from the bus. The work is performed under the general supervision of the Transportation Supervisor or other official permitting leeway in carrying out the details of the work. A School Bus Driver also does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates a school bus or mini-van on a regular schedule or on special occasions;
Checks the operating condition of the bus before starting on a trip;
Reports any operational defect to immediate superior;
Informs children about safety practices;
Maintains orderly conduct of children on bus;
Keeps interior and exterior of vehicle clean and neat;
Maintains records of mileage, routes, times, and incidents;
Prepares and maintains maps of routes and pick-up points;
May be required to operate a station wagon or other similar vehicle;
May be required to perform minor maintenance tasks on the vehicle.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of driving safety practices and traffic laws and regulations; ability to operate a bus under all driving and road conditions; ability to understand and follow simple oral and written directions; ability to get along well with children and command their respect; mental alertness; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Possession of a valid New York State Operator's license and maintenance of such license throughout the tenure of employment in the position. Candidates must be at least 21 years of age.

NOTE: In addition, candidates must satisfy the requirements for School Bus Driver set forth in the Rules and Regulations of the New York State Commissioner of Education.

APPROVED: 4/14/94
CIVIL SERVICE CLASSIFICATION: NON-COMPETITIVE
(Ontario County job specification accepted and adopted by Geneva City School District on 2/10/00)