

RECREATION PROGRAM HEALTH SPECIALIST (TOWN OF VICTOR)

DISTINGUISHING FEATURES OF THE POSITION: This is a professional medical position involving responsibility for the medical care of campers' and camp staff and for performing related medical services such as health screenings, administering medications and handling medical emergencies. Wide latitude is allowed for performance of the duties under the direct supervision of the Director of Parks & Recreation, and in accordance with Department of Health Regulations. Supervision is not a responsibility of this position. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Supervises health and sanitation at summer camp;
Maintains campers' confidential medical history;
Oversees initial health screening of campers and daily health surveillance of camp occupants;
Assess campers and staff who are ill or injured and determine if further medical attention is needed;
Handles health emergencies and injuries, including emergency preparedness and provisions for professional health care;
Maintain and administer camper (and staff) prescription medications as directed. Return them to parents at check-out;
Maintains camp's daily medical log, including medications given to campers and first aid care;
Assists in stabilizing campers and staff requiring in transportation to medical facilities;
Contact parents of ill or injured campers and staff (if appropriate and update them as necessary);
Communicate with parents/guardians regarding camper health issues;
Document all injuries and care rendered. This involves documentation of all over-the-counter medicines, first aid treatment, and communication with parents, doctors or any other off-camp facilities;
Reports required incidents to local health department (if needed);
Completes appropriate incident reports;
Other duties are required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of current principles, practices, and techniques in modern medicine; skill in their application; good knowledge of medication, dietetics, sanitation and personal hygiene; ability to understand and follow technical, oral and written instructions; ability to keep records and make reports; ability to get along well with campers, parents, camp staff and others; good observation; mental alertness; firmness; initiative; cheerfulness; patience; emotional stability; sympathetic attitude toward the sick, good moral character; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Licensed and currently registered to practice as a physician, nurse practitioner, physician assistant, registered professional nurse, licensed practical nurse or emergency medical technician in New York State and possession of a current New York State certification and maintenance of such license throughout the tenure of employment.

APPROVED: NOVEMBER 21, 2017

REVISED: MARCH 25, 2019

CIVIL SERVICE CLASSIFICATION: NON-COMPETITIVE

(Pending Jurisdictional Classification by the NYS Civil Service Commission)