

# Join OUR TEAM



# GPD



## ACCEPTING LATERAL TRANSFERS

**ANNUAL SALARY RANGE**  
**\$54,031 - \$79,526**  
plus incentives

### MINIMUM QUALIFICATIONS

- Must be currently employed with an agency, in the title of Police Officer or Deputy Sheriff, and off the required probationary period.
- Must have NYS DCJS basic course certificate for Police Officer or certified by NYSDCJS, as a Police Officer.
- Must have been appointed from a Civil Service list; must provide a copy to the roster card, current examination announcement, and current job description; from the Civil Service Agency's Personnel Department that has implemented the examination, which you are currently hired from.
- Must have a valid New York State Driver's License.

SUBMIT RESUME HERE



(315) 828 – 6771



255 Exchange Street  
Geneva, New York 14456

[www.CITYOFGENEVANY.com](http://www.CITYOFGENEVANY.com)

## TRANSFER REQUEST

*Candidate Instructions: Complete Section 1 and send to the Appointing Authority with a current resume.*

<b>SECTION 1</b>	<b>TO BE COMPLETED BY EMPLOYEE REQUESTING TRANSFER</b>	FULL NAME OF EMPLOYEE:	
		EMAIL ADDRESS:	PHONE NUMBER:
		<b>TRANSFER REQUESTED FROM:</b>	
		CIVIL SERVICE AGENCY:	
		CURRENT EMPLOYER (COUNTY, CITY, TOWN, VILLAGE, SCHOOL DISTRICT OR OTHER)	
		CURRENT JOB TITLE:	
		I GIVE MY CONSENT FOR ONTARIO COUNTY DEPARTMENT OF HUMAN RESOURCES TO ACQUIRE MY CIVIL SERVICE EMPLOYMENT RECORDS.	
		SIGNATURE:	DATE:
		PRINTED NAME:	
		<b>TRANSFER REQUESTED TO:</b>	
<b>SECTION 2</b>	<b>TO BE COMPLETED BY DEPARTMENT</b>	NAME OF COUNTY, CITY, TOWN, VILLAGE, SCHOOL DISTRICT OR OTHER:	
		NAME OF DEPARTMENT:	
		POSITION REQUESTING TO FILL:	
		APPROVAL OF DEPARTMENT HEAD:	DATE:
		PRINTED NAME OF DEPARTMENT HEAD:	TITLE:
		(SPACE BELOW FOR USE BY ONTARIO COUNTY DIRECTOR OF HUMAN RESOURCES)	
<b>SECTION 3</b>	ONTARIO COUNTY DIRECTOR OF HUMAN RESOURCES ACTION:		
	<input type="checkbox"/> APPROVED		
	<input type="checkbox"/> DISAPPROVED		
	BY:	TITLE:	DATE: